

DOCUMENT V: Annexes for presenting financial proposal

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Annex 6: Presentation of the financial bid

To be completed by the Bidder and included in the Bid, inside File B (financial bid)

[city and date]

A: Headquarters Building of the World Tourism Organization
Poeta Joan Maragall 42, 28020, Madrid, Spain

Ref: RFP/COMM/2023-01: Website redesign and maintenance”.

Mr./Ms. _____, with National Identification Number _____ in representation of the company _____ with Tax Identification Code _____, in his/her capacity as _____, acknowledges and accepts in full all documents forming part of this tender, consisting of:

1. The Invitation to Bid published on the website of the UNWTO dated 2nd May 2023
2. Document I: Tender information
3. Document II: Contract and General Conditions of Contract
4. Document III: Technical Specifications
5. Document IV: Annexes for presenting technical offers
6. Document V: Annexes for presenting financial offers

Furthermore, we undertake, in the event of being awarded the contract, to execute such contract for a total price of [value in words] EUROS (value in figures) EUROS) as follows:

PRICE (VAT EXCLUDED): [insert value in figures] EUROS

VAT (if applicable): [insert value in figures] EUROS

Service	Price
Redesign of the current UNWTO webpage	
Maintenance and support for 60 months since the signature of the contract	

Likewise, we agree to maintain this offer for the period stipulated in Document I: Tender information, clause 5.1

In witness whereof this statement is signed in on of of

We understand that the UNWTO is not bound to accept the lowest bid or any of the bids it may receive.

Name of Bidder: *[indicate complete name]*
Address of Bidder: *[indicate address, telephone, fax, e-mail]*
Authorized Signature: *[signature of the person authorized by the Bidder]*
Name and Position: *[full name and position of the person signing the Bid]*
Seal: *[affix official stamp of the Bidder]*

Annex 7: Breakdown of costs

To be completed by the Bidder and included in the Bid, inside File B (financial bid)

Service		Price
Technical audit		
UX audit		
SEO audit		
Implementing technical improvements		
Implementing UX improvements		
Implementing SEO improvements		
Implementation of workflows in the CMS		
Improve site display in Arabic		
Monthly maintenance:	n° hours per month:	
	Cost per hour:	
Other cost (please include details below – you can add as many rows as you need)		